

Mailer I

30th Annual National Concrete Canoe Competition



**June 17-19, 2017
Colorado School of Mines**

May 24, 2017

Colorado School of Mines
College of Engineering and Computational Sciences
Department of Civil and Environmental Engineering
CSM – ASCE Student Chapter
1500 Illinois Street
Golden, Colorado 80401

Dear Concrete Canoe Competitors:

Congratulations! Your outstanding performance at your regional conference has earned you a spot in the 30th Annual ASCE National Concrete Canoe Championships hosted this year by the Colorado School of Mines in friendly and beautiful Golden, Colorado, June 17 – 19, 2017. We are expecting 20 teams to convene on our campus for a fun-filled event and we are excited that you will be joining us.

This packet of information, intended to help you plan your trip, is the first of two mailers you will be receiving. You will find important deadlines and logistical information that will help you team plan your trip.

Additional information that may be helpful for you are the ASCE national concrete canoe website: asce.org/event/2017/concrete-canoe/, and the CSM-ASCE Student Chapter website: asce.mines.edu. However, it is important to us that you feel comfortable and welcome during your stay in Golden so, if you have special concerns, require additional information, or have any questions please feel free to contact us.

Again, congratulations on your accomplishment. We look forward to seeing you in June!

Good Luck!,

Have fun!,

Cohen Turner, EI
2017 NCCC Event Chair

Jeffrey Holley, PE
CSM-ASCE Faculty Advisor

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Concrete Canoe Competition Details

This Mailer is intended to provide your team with some of the preliminary information about the Colorado School of Mines, details about the event, and necessary preparations to help you enjoy the experience. If there is additional information that will help in your preparation, please feel free to reach out to the contacts listed in this document, we would be glad to help.

For ANY details about the actual competition (e.g. when is the Engineer's Notebook due? What format should this portion of the display be in? etc.), refer to instructions in the official invitation letter and email you should have already from ASCE.

Registration

Registration is open. To be eligible, all competitors should register through the ASCE website at:

<http://www.asce.org/templates/events-subpage-pb.aspx?pageid=15776>.

At the website above you will find three separate types of registrations:

Full Registration - \$350: Includes lodging in the Colorado School of Mines student housing Friday, June 16 – Tuesday June 19, a competition T-shirt, all provided meals, and a ticket to the NCCC Awards Banquet on Monday evening. All members of the official teams must register for the Full Registration.

Meals Only Registration - \$160. Includes all of the provided meals during the event, including the Awards Banquet.

Banquet Only Registration - \$65. Includes ticket to the NCCC Awards Banquet Monday evening.

Registration Deadline is Thursday, June 1st. Full payment is due by June 9th.

Schedule

For up-to-date details of the schedule please visit <http://www.asce.org/templates/events-subpage-pb.aspx?pageid=15770>. Modest adjustments to the schedule may be required as the event draws near so please check back from time to time for event updates.

Highlights include:

Friday, June 16 – Teams Arrive at CSM

Check-in at Maple Hall Courtyard

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Saturday, June 17 – Display Day

- Weigh-in/Measurements/Swamp Test/Team Photos
- Canoes displayed on Stratton Commons
- Bar-b-que dinner on Stratton Commons
- Dream Big Showing in Bunker Auditorium

Sunday, June 18 – Presentation Day

- Oral Presentations in the Student Center Grand Ballroom
- Meet the Sponsors Networking Event in the Student Center
(This a wonderful time to explore Golden!)
-

Monday, June 19 – Race Day

- Canoe races at Evergreen Lake
- NCCC Awards Banquet at the Denver West Marriott

Tuesday, June 20 – Departure Day

Check-out

Travel & Canoe Shipping

If your travel plans do not accommodate transportation of your concrete canoe, or other necessary supplies, and you would like to ship items in advance of your arrival, please send address them to:

**Colorado School of Mines
Receiving Department
1301 19th Street
Golden, CO 80401**

Attn: CEE, Jeffrey Holley, NCCC Event

The canoe, or other items, will be held for you to pick-up upon your arrival. Please note that our Receiving Department is open from 7:00am – noon and 1:00pm to 4:00pm, Monday through Friday. Please plan on picking up your shipment during those hours. You are responsible for the transportation of your canoe during the competition.

ASCE Waiver

Please have every team member fill out and sign all attached waivers and have them on hand upon your arrival on June 16th. Signed waivers may be sent electronically in advance of the event to coturner@mymail.mines.edu. **Meal tickets will not be given to individual students until the competition waiver is signed, returned and on file at registration.**

Lodging

Full-registration includes accommodations in campus student housing in Elm or Maple Hall -- please see the attached map. Your registration fee includes necessary linens. In most cases, there will be a shared bathroom between 2-4 registrants. Registrants will be grouped by

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school/team if possible but, in the event registration numbers exceed expectations, available rooms will be assigned randomly. If you have requests for housing assignments please fill out the attached form accordingly. We will make every attempt to accommodate as many requests as possible and will do so on a first come first serve basis.

Check-in will be Friday, June 16 from 3-8pm in the Maple Hall Courtyard
1733 Maple Street Golden, CO

Check-out will be Tuesday, June 20 from 8-11am.

Please contact us immediately if you need to schedule early arrival or late departure. Additional fees will apply to accommodations outside of listed event times.

Please pay special attention to the following CSM policies while staying the in residence halls or on campus.

Alcohol: Alcohol is prohibited in all University residence halls and adjacent public spaces.

Drug Use: The possession, use, manufacture, or distribution of illicit drugs (including marijuana) in all University residence halls, public spaces, buildings and other facilities, is prohibited.

Tobacco Use: Per the State Of Colorado Clean Indoor Act, smoking is prohibited in all University buildings and within a 15 foot radius of building entryways.

And special note to CSM – NCCC Guests:

Lost/Damage Fees: There will be a replacement charges for lost keys of \$125 and replacement charge for lost cards of \$25. CSM has the full support of ASCE and the NCCC Committee for the recovery of these fees and failure to comply may affect your competition standing.

Parking

For passenger car parking , the Colorado School of Mines Parking Enforcement **will** be issuing citations for unpermitted vehicles parked on CSM streets and lots during the event on Friday and Monday. Registrants will receive parking passes at check-in that will work for any lot on campus **except** for reserved spaces marked in red.

For competitors with concrete canoe trailers, we have reserved a special parking area on campus – please see the attached map. You are free to leave your trailer in that location and be confident that it will be safe since the lot is located adjacent to the campus police station.

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Weather

Be prepared for any type of weather (It is Colorado)! There are a few things to keep in mind about Colorado weather in June. First, the weather can shift very quickly and there will likely be lots of sun in the morning and afternoon rainstorms. Be prepared, and bring lots of layers, rain apparel, and sun screen. We will provide ample water at all events. We will be in the mountains for race day and cold weather is possible, wetsuits are highly recommended. A pop-up tent/awning is also recommended for both outside days. It is also a good idea for your team to consider bringing lawn chairs.

For teams bringing tents or shade structures: The use of tent stakes is strictly prohibited in the grounds adjacent to Evergreen Lake. Please use weights instead of stakes to hold shade structures in place.

Altitude

Golden is at 5,675 feet above sea level, so please be aware of the altitude. Staying hydrated is a necessity and sunburn may be more likely than at lower altitudes. The following link contains more information that you might find helpful for travelling to higher altitudes:

<https://www.denver.org/about-denver/denver-resources/high-altitude-tips/>

Meet the Sponsors Networking Event

During Presentation Day industry sponsors and other ASCE exhibitors will be located outside the doors of the ballroom where presentations are taking place.. In addition, we have I organized informal activities to encourage conversations with potential employers interested in learning more about you. Please take advantage of these gatherings. Competition participants can visit the following link for more resources:

https://files.asce.org/xythoswfs/webui/_xy-e2970225_1-t_2uVAzjhE

Contacts

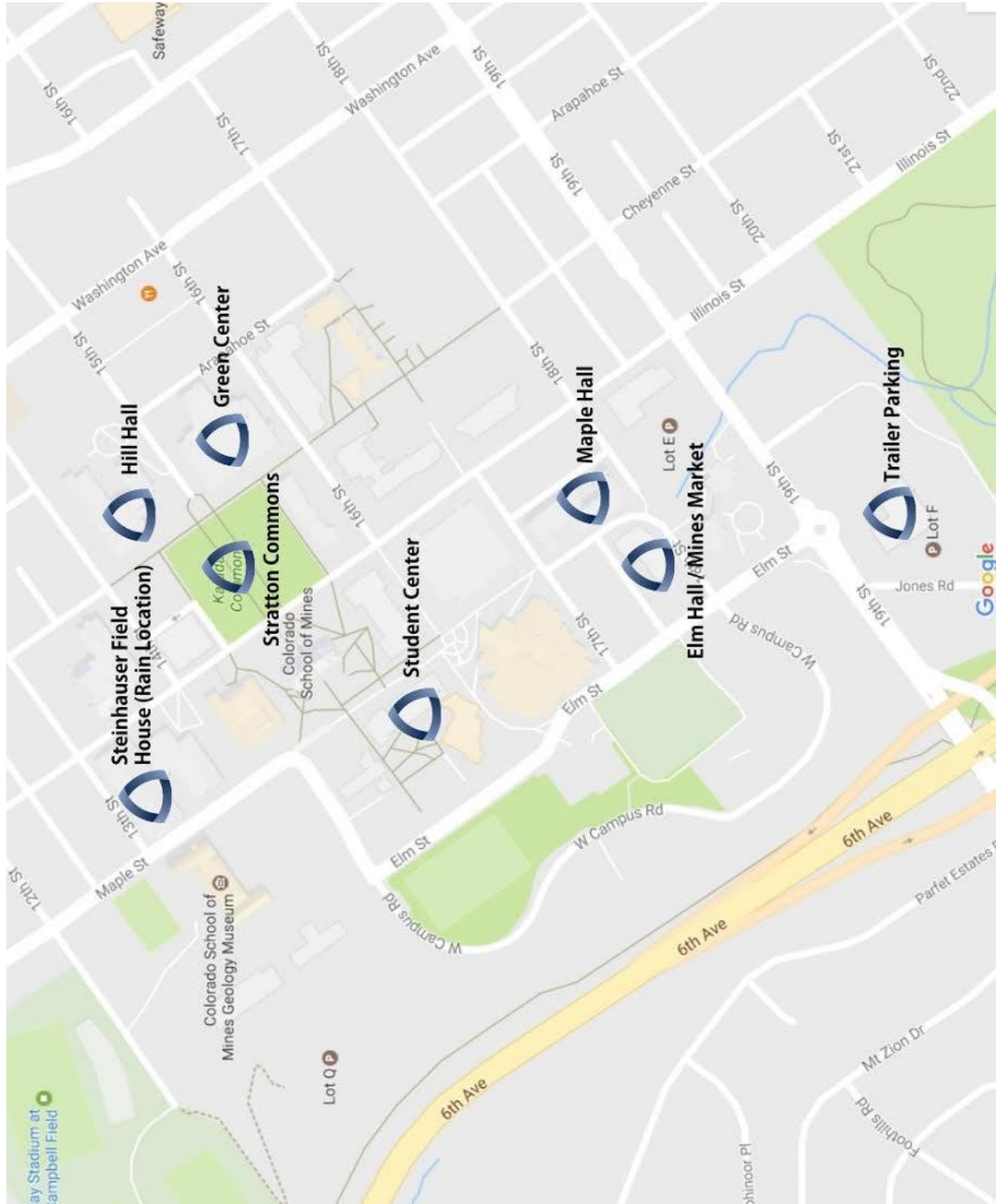
For information regarding CSM and the Golden community please , please feel free to email:

Ms. Cohen Turner, CSM-NCCC Event Chair, coturner@mymail.mines.edu.

Jeffrey Holley, PE – Faculty Advisor, jholley@mines.edu

We are looking forward to seeing you in a few weeks!

Colorado School of Mines Campus, Golden, Colorado





2017 ASCE NCCC Waiver of Liability
A signed copy of this waiver is required for each registrant

In consideration of the acceptance of my entry in the 2017 ASCE National Concrete Canoe Competition (the "Competition"), to the fullest extent permitted by law, I, _____ hereby release the American Society of Civil Engineers; the Colorado School of Mines; Evergreen Lake, and their respective employees, officers, affiliates, agents or representatives (hereafter, "Released Parties"), from, and waive any and all claims which I may have against them at any time with respect to, liability arising from property damage or personal injury, including without limitation permanent disability, paralysis, or loss of life, which I may suffer or incur in participating in or traveling to or from the Competition.

I am fully aware of the risks inherent in my participation in and preparation for this Competition, which may include but are not limited to injuries or loss caused by physical activity; equipment or machinery; hazardous weather, land, water, or environmental conditions; actions of other participants; slips, falls, collisions, or any other accident; or any other risk or danger. I acknowledge my voluntary participation in the Competition with full knowledge and acceptance of the risks involved, and I assume complete responsibility for my safety and well-being.

Further, I agree that the American Society of Civil Engineers and the Colorado School of Mines may use for publicity, advertising or promotional purposes, my name and any photographs, videotapes, films, recordings, and other images of me participating in the Competition, without compensation, obligation, or liability to me.

The foregoing release, waiver and agreement, shall be binding upon me, and my heirs, executors, personal representatives and assigns.

Acknowledgement of Responsibility:

- I consent to medical treatment in the event of injury, accident and/or illness during the event, but I understand that the Released Parties undertake no obligation to do so and I hereby waive, release, and covenant not to sue Released Parties from any and all losses relating to deciding to seek, or not seek, medical treatment. I understand and agree that I will accept responsibility for any medical bills, including co-payments and deductibles.
- **I understand and agree that by signing this agreement I am releasing to the maximum extent permitted by law any right to make any claim, now or in the future, for damages or any other relief against a Released Party even if the claim arises from an injury or damage caused, or alleged to have been caused, by the negligence of such Release Party.**
- In the event that while participating in this activity I cause harm to another person or another person's property, I accept sole responsibility for my actions.

I have read and understood this Waiver and Release of Liability and agree to its terms.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. BY SIGNING THIS AGREEMENT I SIGNIFY THAT I AM AWARE THAT THIS IS A RELEASE OF LIABILITY, A PROMISE NOT TO SUE, AND A CONTRACT BETWEEN ME AND THE RELEASED PARTIES. I SIGN THIS FREELY AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Signature: _____ Date: _____

University Name: _____

Emergency Contact Name: _____ Emergency Contact Phone: _____

Signature of Parent required for participants under the age of 18.

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2017 NCCC at the Colorado School of Mines

Lodging Request

Please complete the roster below. Include all team members wishing to be accommodated in the Colorado School of Mines student housing. The two blanks for single occupancy rooms are intended for Faculty Advisors and competitors with special needs. Please be aware that single occupancy rooms are in short supply and requests will be honored on a first-come/first-serve basis while available. Additional single occupancy rooms may be provided upon request.

Note that many double occupancy rooms share a common area and bathroom. If you have a preference for rooms to be designated as adjoining please indicate so in the right hand column

School Name: _____

From: _____

Team Name: _____

Occupancy:			Faculty or Student	Adj Room Preference?
	Single	Name:		
	Single	Name:		
1	Double	Name 1:		
		Name 2:		
2	Double	Name 1:		
		Name 2:		
3	Double	Name 1:		
		Name 2:		
4	Double	Name 1:		
		Name 2:		
5	Double	Name 1:		
		Name 2:		
6	Double	Name 1:		
		Name 2:		
7	Double	Name 1:		
		Name 2:		
8	Double	Name 1:		
		Name 2:		
9	Double	Name 1:		
		Name 2:		

Please scan the completed form and email to Jeffrey Holley, CSM-ASCE Faculty Advisor, at jholley@mines.edu.